# Paul Mitchell The School Jessup

## TRANSFER OF CREDIT POLICIES

### TRANSFER OF CREDIT POLICY - STUDENTS ENTERING THE SCHOOL

Hair Expressions Academy - Paul Mitchell The School - Jessup will accept transfer hours from other schools based on an evaluation of the student's comprehension of the course material and the applicability of the courses to the student's intended academic program at the school.

Transfer students are assessed tuition at the current per hour rate. Current tuition rate information is located in the "Costs of Tuition and Supplies" section of the catalog.

At the school's sole discretion, a student may be permitted to transfer in more hours from a non-Paul Mitchell School than is described in the policy below, if the student is transferring from a school that has closed without notice and the student can demonstrate the appropriate course knowledge.

At the school's sole discretion, a VA student may be permitted credits for service in the armed forces, paid or unpaid employment, or other demonstrated competency based on an evaluation of the student's comprehension of the course material and the applicability of the courses to the student's intended academic program at the school.

### TRANSFER OF CREDIT POLICY

COSMETOLOGY

*Cosmetology students transferring from another Paul Mitchell School.*
Students are accepted after careful evaluation of the student's academic records. Transfer students are charged the normal $150.00 application fee. A maximum of 450 hours or 90% of the hours completed (if less than 450 hours) will be given.

*Cosmetology students transferring from a non-Paul Mitchell School.*
A maximum of 350 hours will be accepted for cosmetology students or 90% of hours completed at the school the student is transferring from, whichever is less. To determine how many transfer hours the school accepts is based on passing a practical and written test and what is allowed by state board. All cosmetology transfer students must complete a minimum of 1150 hours.

- Pass a practical test with a minimum of 75% on the following criteria:
  - Demonstrate State Board Sanitation and Disinfection
  - Finger Wave with 6 pin-curls
  - Color and Lightener Applications (Must perform four)
  - Permanent Wave (10 rods)
  - Chemical relaxer applications (virgin, re-touch)
  - Marcel iron work demonstrating the three base curl placements.
  - Haircut, style and finish of your choice (to complete on a doll head or model)
- Pass a written exam with a minimum of 75% passing

BARBERING

*Barbering students transferring from another Paul Mitchell School*
Students are accepted after careful evaluation of the student's academic records. Transfer students are charged the normal $150.00 application fee. A maximum of 450 hours or 90% of the hours completed (if less than 450 hours) will

be given.

*Barbering students transferring from a non-Paul Mitchell School*
A maximum of 750 hours will be accepted for barbering students or 90% of hours completed at the school the student is transferring from, whichever is less. To determine how many transfer hours the school accepts is based on passing a practical and written test and what is allowed by state board. All barbering transfer students must complete a minimum of 750 hours

- Pass a practical test with a minimum of 75% on the following criteria:
    - Demonstrate State Board Sanitation and Disinfection
    - Finger Wave with 6 pin-curls
    - Color and Lightener Applications (Must perform four)
    - Permanent Wave (10 rods)
    - Chemical relaxer applications (virgin, re-touch)
    - Marcel iron work demonstrating the three base curl placements.
    - Haircut, style and finish of your choice (to complete on a doll head or model)
- Pass a written exam with a minimum of 75% passing

ESTHETICS

*Esthetics students transferring from another Paul Mitchell School.*
If transferring from another Paul Mitchell School, all transfer hours will be accepted. Students are accepted after careful evaluation of the student's academic records. Transfer students are charged the normal $150.00 application fee. Students will be expected to attend the entire program from start to finish because the length of the program does not allow for an individual to obtain a Paul Mitchell education in the time allotted.

*Esthetics students transferring from a non- Paul Mitchell School*
A maximum of 150 hours will be accepted for esthetics students or 90% of hours completed at the school the student is transferring from, whichever is less. To determine how many transfer hours the school accepts is based on passing a practical and written test and what is allowed by state board. All esthetics transfer students must complete a minimum of 450 hours.

- Pass a practical test with a minimum of 75% based on the following criteria
    - Demonstrate State Board Sanitation and Disinfection
    - Basic Facial to include: Consultation, Cleanse, Skin Analysis, Exfoliation, Extractions, Mask, Moisturize and Protect
    - Wax: Brow Wax (hard wax or soft wax)
- Pass a written exam with a minimum of 75% grade.

**TRANSFER OF CREDIT - CREDIT EARNED AT ANOTHER INSTITUTION**

Hair Expressions Academy - Paul Mitchell The School - Jessup may accept transfer clock hours or credits for courses completed at another institution.

A student must notify the Admissions team at the time of beginning the admissions process if requesting such credit. An official transcript is required for each school a student attended. school will review course descriptions and any transcripts provided by the student to arrive at a final decision.

Courses taken at another institution must must be accredited by an agency recognized by either the U.S. Department of Education or Council for Higher Education Accreditation (CHEA).

To transfer credit, the student must do the following:

- Inform the Admissions Leader during the application process requesting to transfer credit
- Provide official transcripts from previous attended school 7 days prior to signing the enrollment agreement (exceptions may be granted for extenuating circumstances)

Acceptance of transfer credit is at the sole discretion of the school. In addition, the institution does not have articulation agreements and does not give credit for experiential learning.

**TRANSFER OF CREDIT - CREDIT EARNED AT THE SCHOOL**

The transferability of hours you earn at Hair Expressions Academy - Paul Mitchell The School - Jessup is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the diploma you earn in Cosmetology and Barbering is also at the complete discretion of the institution to which you may seek to transfer.

If the hours or diploma that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Paul Mitchell Schools to determine if your hours or diploma will transfer.

Students may request an official current transcript from the school, at any time during or after withdrawal and graduation (Fees may apply, check the school's Fee Schedule located in this catalog).